



THE KOLLAM CO-OPERATIVE SPINNING MILLS LTD.

CHATHANNOOR, KARAMCODE.P.O., KOLLAM (Dist.), KERALA – 691 579, Phone: +91-8590711057,
Website: www.qcsmltd.com, GST No.-32AACAT7732K1ZC

Application Invited for the post of Industrial Trainee (Accounts)

16.12.2025

Designation: Industrial Trainee (Accounts)

Vacancy: 1 Nos.

Age:

- ☐ Minimum **Age:** 24 years
- ☐ Maximum **Age:**
 1. **36 years** for General category candidates
 2. **Relaxation** as per government norms:
 - **OBC:** up to 38 years
 - **SC/ST:** up to 40 years

Qualification:

1. Bachelor's Degree in Commerce with Tally, with a minimum of 1 years' experience.
2. Additional Skills Required:

- Working knowledge of Tally
- Basic computer proficiency, including MS Office (Word, Excel)

3. Stipend: As per the Mills Norms

4. Last Date for Submitting Application: 23/12/2025

5. Note to Applicants:

1. The applicants are required to go through the notification carefully and satisfy themselves about their eligibility for this recruitment before applying
2. Admittance to the interview will be provisional only. The Interview Board will have the right to evaluate the performance of the candidate if material discrepancy is found regarding the applications/credentials at the interview stage. The candidature of such candidate will be rejected.

3. Candidates shall submit their applications by Registered Post, Speed Post, or Courier only. Applications submitted through online mode or via any other medium, including email, will be summarily rejected
4. Candidates must attach their essential qualification and essential experience certificates while applying. Those who fail to attach the certificates shall be summarily rejected.
5. Candidate should provide a valid email ID and mobile number as all correspondence pertaining to recruitment will be communicated by the email address and mobile number provided at the time of filling application.

S/d

Manager (HR)



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Website: www.qcsmltd.com, GST No.-32AACAT7732K1ZC

APPLICATION FORM

16/12/2025

- Designation: Industrial Trainee (Accounts).
- Age: 21 – 36
- **Qualification:**
 1. Bachelor's Degree in Commerce with Tally, with a minimum of 1 years' experience
 2. Additional Skills Required:
 - Working knowledge of Tally ERP
 - Basic computer proficiency, including MS Office (Word, Excel) and email handling
- Stipend: As per the Mills Norms
- Last Date for submitting Application: - 23/12/2025

1. Personal Details

Full Name (in block letters): _____

Date of Birth: _____ Age: _____ Caste

Gender: ☐ Male ☐ Female ☐ Other

Father's / Guardian's Name: _____

Address for Communication:

Phone Number: _____

Email ID: _____

2. Educational Qualifications

| Sl. No. | Exam Passed | Board/University | Year of Passing | Percentage/Grade |
|---------|-------------|------------------|-----------------|------------------|
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3. Experience

| <i>Sl. No.</i> | <i>Organisation Name & Address</i> | <i>Designation</i> | <i>Duration in Years</i> |
|-----------------------|---|---------------------------|---------------------------------|
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4. Certificates Enclosed (Tick)

☐ SSLC

☐ Plus Two

☐ B.com

☐ Experience Certificate

☐ ID Proof

☐ Other: _____

5. Declaration

I declare that the above information is true to the best of my knowledge. If any information is found false, my candidature may be rejected.

Place: _____

Date: _____

Signature of Applicant: _____